NOTICE OF PRICE INCREASE

September 1, 2026

Effective Date: October 1, 2026

Dear Valued CIP Office Technology Customer,

Thank you for your continued business and for supporting a local Alberta company. All of us at CIP Office Technology sincerely appreciate the trust you place in us.

As global inflationary pressures continue to impact the technology industry, our manufacturing partners, **Sharp** and **Lexmark**, have experienced significant increases in the cost of raw materials, tariffs, transportation, and supply chain logistics.

While we have worked diligently to absorb and mitigate these rising costs wherever possible, it has become necessary to implement a modest adjustment to our service pricing.

Effective October 1, 2026, the cost-per-copy rates on Sharp and Lexmark service agreements will increase by 5%.

This adjustment applies to the comprehensive service program that includes toner, parts, and ongoing maintenance support.

We remain committed to providing the exceptional service, responsive support, and reliable technology solutions that you expect from CIP Office Technology.

We greatly value your business and thank you for your continued support and partnership.

Sincerely,

The CIP Office Technology Team